



# Camp Summer Intern Position

## What to Expect

Camp is fun! You will get a chance to live and work in a place that is full of life, laughter, challenges, encouragement, friendship and most importantly a new (or renewed) love for our Savior. We trust that you will form relationships amongst the staff that will show you Christ's love and impact you deeply.

While we certainly hope you will be a recipient of the joy that Ridge Haven brings, the CSI position is one of giving. As a CSI, your main duty will be to serve campers and guests by assisting Ridge Haven in the everyday operations of its summer camps and conferences. This means you will wash dishes, make beds, and sweep floors (to name a few jobs). While this role may not be flashy, the behind-the-scenes work done by our CSI's is vital to Ridge Haven's ministry and our goal of making kingdom disciples.

Being a CSI at Ridge Haven is a chance for you to actively and readily serve. It will not be easy; in fact, it will be very hard. Be ready for the Lord to mold and change your heart as you humble yourself in service. It is our hope and prayer that you will leave the summer more captivated by the gospel and in love with your Savior.

## Summer Details

While we understand that everyone's school schedule varies, CSI Training begins **Wednesday, May 22, 2024**. Training for full summer and first half-summer CSI's will begin the night of the 22<sup>nd</sup> and will go until camp begins. Our first day of summer camp is May 27, 2024 and concludes August 10, 2024. CSI's will be free to leave on the evening of **Saturday, August 10<sup>th</sup>**. If you cannot arrive during training week and/or need to leave before August 10<sup>th</sup>, CSI drop-offs are between 9am-noon on Mondays and CSI departures are on Saturday afternoons after campus is closed. These will need to be pre-arranged with our office.

Generally, our camp week starts every Monday and concludes on Saturday around lunchtime. The remainder of the weekend will usually be free time for you to relax, fellowship, and worship. Because of the nature of hospitality ministry, you will be expected to work several weekends, as we often have conferences and retreats during that time. Nonetheless, we will ensure that each week you will have at least one day off. We will gather as a group for worship each Sunday night in preparation for our next week of camp.

## Cost/Compensation

Each year, we seek to expand and improve the CSI program. Although the CSI job is certainly full of work shifts, we also aspire to give our CSI's a camp experience that includes: Ridge Haven games, worship and teaching through our daily sessions, encouraging peer relationships, and director/counselor mentorship. As a CSI, you will be required to contribute your room and board for the summer. These amounts will contribute to your lodging and meals, as well as the staff that will be directing and mentoring the CSI's. All are encouraged to raise support to cover room and board costs plus additional compensation under the "Deputized Support Raising Guidelines", which are distributed upon being hired.

First year CSI: \$800 for the full summer

Second year Returning CSI\*: \$400 for the full summer

Third year Returning CSI: **No room/board cost**

Scholarships are available for CSI's. Please contact us for more information.

\*To be considered a second year CSI, you must have at least 6 weeks of previous experience as a CSI at Ridge Haven.

## Half Summer Option

For those who are unable to work as a CSI for the entire summer, Ridge Haven has a limited number of half-summer CSI positions. Half Summer CSI's are encouraged to work at least 6 weeks and we typically require at least a 4 week commitment. First half of the summer CSI's will begin on May 22<sup>nd</sup> and second half of the summer CSI's will start on July 1<sup>st</sup>.

Cost for first half-summer (May 22 – July 6) and second half-summer CSI's (July 1 – August 10) depends on years returning.

First year CSI:

- \$150/week for first or second half-summer
- *If serving 6 weeks or more, your total will be capped at \$800*

Second year CSI\*:



- \$250 for first or second half-summer (at least 4-week commitment)
- *If serving 3 weeks or less, then First year CSI rate applies*

Third year CSI:

- No room/board cost

\*To be considered a second year CSI, you must have at least 6 weeks of previous experience as a CSI at Ridge Haven.

## Time Off

The summer schedule at Ridge Haven is extremely busy, requiring our staff to be at full strength the entire time. We will ensure each of our staff members a day off every week because we certainly understand the necessity of rest. We are looking for staff members who can commit their summer to the ministry of Ridge Haven. This is for the benefit of both the camp and the CSI, as we want to ensure that each staff member is fully and properly trained for their work. If there is a certain time that you would like to request off during your time at Ridge Haven, it will need to be pre-approved before you are hired. Take into consideration the fact that applicants who have requested less time off will be more readily hired. Please also know that we will do our best to accommodate time off for emergencies.

## Next Steps

We hope that this letter is helpful as you consider serving at Ridge Haven. Once we receive your [online application](#), you may be contacted to schedule an interview. We ask you to join us in praying that God directs our steps in this matter. Since there are many applicants and space is limited, we would encourage you to submit your application as soon as possible. Feel free to contact us at [ridgehaven@ridgehaven.org](mailto:ridgehaven@ridgehaven.org) with any questions you may have during the application process.

# Camp Summer Intern (CSI) Job Description

## ***Summary***

The CSI is a summer-long position with the task of supporting the ministry of Ridge Haven, specifically its summer camps, conferences, and retreats. CSI's will work in various departments including: administration, kitchen, lifeguarding, maintenance, photography, programming, ropes courses, technology support, housekeeping or worship.

## ***Qualifications***

- Be a Christian who is growing in the Lord
- Be a rising high school junior, senior, or college freshman
- Possess the maturity, gifts, and skills necessary for working in a team
- Be willing to work with all age groups of youth
- Be willing to work a variety of tasks for long hours
- Be willing to work weekends
- Be willing to submit to authorities

## ***Expectations***

- Set a consistent example of Christian faith and discipleship
- Encourage counselors and fellow CSI's in the Lord
- Cooperate fully with each camp director, carrying out all duties assigned by him or her in a responsible, efficient manner
- Offer talents and gifts for the benefit of the camp
- Facilitate climbing tower, low ropes course, swimming and other activities for our guests
- Serve in other areas when needed, which may include: camp activities, child care, kitchen duty, housekeeping, maintenance, grounds, sound and technical needs, photography, life guarding, office work, and any other area contributing to Ridge Haven's ministry
- Demonstrate respect for personal property, camp equipment and facilities
- Exercise good discipline in the areas of personal hygiene, punctuality, and sportsmanship

## ***Additional Requirements***

- Attend worship services each Lord's Day at a local PCA church.
- Pack light! Due to increased camp and conference sizes, we may ask you to move your living quarters from week to week. Living quarters will be tight and we ask you not to bring any more

than your bedding, a large duffle bag, and one other item (guitar, bike, pogo stick, etc.). You may even be asked to camp outside for an extended time.

- Be flexible! Because we demand a high level of customer service, we may make changes at the last minute in order to suit our customers' needs. You may even be asked to fill in for counselor duties if needed. You must be able to quickly adapt and keep a good attitude.
- Expect to work harder than you ever have before. During some of your downtime, you are expected to interact with the camps or the conferences (play games, attend meetings, encourage counselors, etc.). You can expect to have at least one day off every week.

### ***Raising the Bar***

Because we want to create a loving, trusting community, we must insist that the following be adhered to without question:

- Refrain from alcohol, tobacco, and illegal drugs during the summer, including weekends
- Exercise self-control with sportsmanlike conduct and godly behavior
- Use only words that edify and encourage others (no profanity or abusive words)

*NOTE: Edited 9/6/22. The most recent version of this document supersedes all previous versions.*